

BRIGHTWELL FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council Meeting held at 7.30 pm on Wednesday, 10th July 2024 at Trinity Park

Present

Cllr E Warham - Chair

Cllr E Lawrence

Cllr G Watts

Cllr K Rout

Cllr E Beach

Cllr Patti Mulcahy Suffolk County Council

Cllr Mark Packard East Suffolk Council

Mrs Angie Buggs – Clerk

96.24 Apologies for absence

Apologies for absence were received from Cllr W Thurston and Cllr B Newell.

97.24 To receive Members' Declaration of Interest

None

98.24 Minutes

The minutes of the Parish Council Meeting held on the 12th June 2024 were approved as being a true record and were signed by the Chairman.

99.24 Matters arising from the Minutes

All items arising from the minutes formed part of the agenda.

100.24 The meeting was adjourned to receive reports and questions

a. Cllr Mark Packard – East Suffolk Council – verbal report.

Cllr M Packard gave a comprehensive report on the Quarterly Planning Meeting which was recently held. Cllr Packard reported that he had met with a resident in Woodrush Road who is very concerned about the cars parked on the grass verges in Purdis Farm. Cllr Packard said he had contacted the police, but Cllr Mulcahy stated that currently parking on grass verges is not a police matter. Cllr Lawrence stated that the grass verges are owned by Suffolk County Council, but East Suffolk Council cut the grass. Cllr Packard said he would make enquiries about what can be done to stop this indiscriminate parking. **Action: Cllr Mark Packard**

b. Cllr Ed Thompson – East Suffolk Council – no report.

c. Cllr Patti Mulcahy – Suffolk County Council – please see Agenda Item 102.24 for details.

- d. To receive questions from members of the public. No members of the public were present at the meeting.

101.24 Planning

The following updates the planning schedule and highlights any applications for discussion at the July 2024 meeting of the Group Parish Council. There are also two Appeals which are being dealt with by the Planning Inspectorate after the original applications were refused by East Suffolk Council Planning.

DC/23/4699/OUT - Land Opposite Seven Hills Roundabout Felixstowe Road Nacton.

The Parish Council has objected to this application. Considering it to be an overdevelopment of land near an AONB which will cause traffic problems along the A14 & A1156 – Both SCC Highways and National Highways have lodged holding objections to enable them to examine and verify the information provided by the applicant. SCC Highways are concerned about non-vehicular access including pedestrian and cycle access whilst National Highways would like further time to assess the impact on the Strategic Road Network. No further news about this application.

DC/23/4635/FUL – Care Home Felixstowe Road Foxhall

The Parish Council have objected due to concerns about parking at the site. Highways also objected siting concerns about the entrance, size and layout of the car park and access onto the A1156. – The applicant submitted new plans showing a revised entrance and car park layout which is now forty spaces. They have also agreed to fund two new bus shelters and a new pathway to Murrills Road.

Highways have accepted these new proposals and withdrawn their objection. They have imposed a number of conditions about the construction including prioritising the construction of the footpath.

The revised number of parking spaces (40) remains below that required by the SCC Parking Guidelines (47). It is also noted that the NHS Integrated Care Board has objected to this application because of the adverse effect it will have on primary care in the area.

The Parish Council has maintained its objection due to insufficient car parking and expressed concern about the adverse effect on primary care in the area as highlighted by the NHS Integrated Care Board.

A bore hole has been dug at the site to a depth of 10m which confirms that there are no issues with ground water levels.

DC/24/0448/FUL - Part Land at Foxburrow Farm Waldringfield Road Brightwell Ipswich Suffolk IP10 0BZ - Change of use of land for use as caravan storage (associated with Oaks Caravans).

The Parish Council did not object to this application. It remains undecided and Waldringfield Parish Council have objected based on the number of applications for this site and their cumulative effect on the local area. There is no further news about this application.

DC/24/0412/FUL – Twisted Oaks Bike Park – Intensification of use for outdoor activities.

The majority of the Bike Park is not within the Parish of Brightwell but as with other major applications in neighbouring parishes we have made a comment which in this case is that we do not object to the application. Bucklesham Parish Council have objected on both environmental grounds (effect on wildlife) and health and safety (the danger of flying arrows). There is no further news about this application.

AP/24/0014/REFUSE or APP/X3540/W/23/3331555 (Planning Inspectorate Reference)

Outline Application (All Matters Reserved) - Proposed new dwelling with associated outbuildings | Backlands Purdis Farm Lane Purdis Farm Ipswich Suffolk IP3 8UF.

This involves concerns about access to the new property via a narrow lane between two bungalows in Purdis Farm Lane. Both sides have submitted their case to the Inspectorate and a decision is awaited.

AP/23/0074/REFUSE or APP/X3540/W/23/3330089 (Planning Inspectorate Reference)

Change of use of land for siting of 31 static units and 12 touring pitches and ancillary facilities - re-submission of DC/20/5102/FUL. | Land Off Ipswich Road Brightwell Ipswich Suffolk IP10 0BJ

The applicant claims that they have addressed the Council concerns about non-vehicular access, damage to SSI, sewage, and facilities on the site. A decision is awaited.

Applications discussed at the July Parish Council Meeting

DC/24/1384/FUL reconsideration – Ferndale Elmham Drive – Proposed demolition of existing conservatory & erection of a two-storey side extension, single storey extension to the front & rear.

The Parish Council has previously raised no objections to this application. Despite some changes I recommend that the Parish Council continues to offer no objection to this application.

Recommendation: The Parish Council continues to offer no objection to this application despite the changes which have been made. Agreed

DC/24/2056/FUL – 2 Purdis Place Bucklesham Road – Double storey side extension, single storey flat roof rear extension.

Whilst this is a large extension it is not visible from the Public Highway or of poor design. Therefore, I recommend that the Parish Council does not object to this application unless objections are received from neighbours.

Recommendation: The Parish Council does not object to this application unless objections are received from neighbours. Agreed

DC/24/2025/VOC – Foxhall Barns Hall Road - Variation of Condition No. 3 of DC/23/4450/VOC (Variation of Condition 2 of Planning Permission DC/22/0785/FUL: Change of use, alteration and extension to some of the former agricultural buildings into a new Orthodontic surgery with associated facilities) - Variation to the wording of Condition 3 to allow the following - The hereby approved development shall be used for only dental and related healthcare use and associated facilities including office administration and welfare arrangements, plus the sale of food and beverages to staff and patients, retaining Class E(e) Use and adding Class E(b) Use - Sale of food and drink for consumption (mostly) on the premises.

Recommendation: I recommend that the Parish Council objects to this variation as we do not see the need for the sale of food and beverages to staff and patients. In the opinion of the Parish Council the provision of drink making facilities and cooking facilities such as a microwave are appropriate for this type of business not the sale of food and beverages to staff and patients. Agreed

102.24 To discuss and agree the estimate received from Suffolk County Council Highways re Foxhall Road Improvements

The estimate for the work to be carried out to road improvements in Foxhall had been received from Suffolk County Council Highways and circulated to all councillors. Cllr Patti Mulcahy reported that she

had agreed with Highways to fund 50% of the cost of the improvements. Cllr G Watts proposed that the Parish Council accept the estimate for the work to be carried out, seconded Cllr E Lawrence – all in favour. Cllr Mulcahy said that some of her budget is already committed but if that commitment is not taken up, she would be in a position to fund a great proportion of the cost.

The Clerk pointed out that the Parish Council does not have another meeting until September and requested that councillors give the Clerk the authority to pay up to £10,500. Cllr E Warham proposed that authorisation be given to the Clerk to pay up to £10,500 if an invoice is received before the September meeting, seconded Cllr G Watts – all in favour. **Action: Clerk**

The Parish Council offered a vote of thanks to Cllr Mulcahy and applaud her sterling efforts to assist this council financially and her great assistance and influence to bring our roads project **towards** a successful conclusion.

103.24 To discuss and agree the NEW Financial Regulations

The Clerk reported that the new Financial Regulations had been sent to all councillors. These are NEW Model Financial Regulations which must be adopted by the Parish Council and as indicated on the document, anything in bold indicates a legal requirement which a council cannot change or suspend. Following discussion Cllr E Warham proposed that the Parish Council adopt the NEW Model Financial Regulations, seconded Cllr E Lawrence – all in favour. Action: Clerk

104.24 To discuss and agree plans to provide greener parishes

It was agreed to defer this item until the September 2024 meeting. Cllr K Rout reported that unfortunately the grass around the Foxhall Village Sign has been dug up to enable work on utilities to take place. Cllr Rout stated that the grass will recover but it will take time. The Clerk reported that she had put forward the Parish Council's request for bulbs for the three parishes to East Suffolk Council however 120 parish councils and other organisations have applied this year and only 66 lots of bulbs. **Action: Clerk / Cllr K Rout**

105.24 To discuss and agree repairs to Westcotec VAS signs

Cllr E Lawrence reported that four of the signs were faulty because the internal batteries needed replacing due to corrosion. Only one of the signs is out of warranty therefore the total cost payable by the Parish Council is £184.20. Cllr Lawrence stated that when not in use the signs needed to be stored in a dry environment. Cllr K Rout offered to store the signs at Toad Hall which was gratefully accepted. **Action: Cllr E Lawrence / Cllr K Rout**

106.24 Brightwell/Foxhall War Memorial Wreath

The Clerk reported that at the previous Parish Council meeting councillors had discussed placing a wreath for the RBL Armistice Day on the 11th November on the Brightwell 1st World War Memorial situated in the Brightwell Churchyard. Following discussion, Cllr G Watts proposed that the Parish Council make a donation of £50.00 to the RBL to support the laying of a wreath on the War Memorial, seconded Cllr K Rout – all in favour. **Action: Clerk**

Cllr E Beach stated that the War Memorial needed cleaning and renovation but explained that the Parish Council would need permission from the War Graves Commission to carry out any renovation. **Action: Clerk**

107.24 To discuss the continuation to support Foxhall Pools Land or Fuel Allotment Charity Website

The Clerk reported that the Parish Council had funded the Foxhall Pools Land or Fuel Allotment Charity website in the past. The cost for the current year is £42.00. However, OneSuffolk is bringing all websites into line for financial commitment dates and therefore OneSuffolk are requesting £11.98 for a part year. Cllr E Warham proposed that the Parish Council fund the website until November 2024, seconded Cllr E Beach – all in favour. **Action:** Clerk

108.24 Finance

Income

None

Expenditure

Clerk's Salary and Expenses June 2024	£394.90
OneSuffolk (Part Year)	£11.08
Trevor Brown Audit	£200.00
HMRC Tax and NI	£269.00
Cllr E Lawrence (reimbursement for Westcotec costs)	£277.00

Bank Account Balances

Current Account on 31 st May 2024	£42,850.74
Deposit Account on 31 st May 2024	£8,393.26

Cllr E Warham proposed that the above expenditure be approved, seconded Cllr E Lawrence – all in favour. **Action:** Clerk

To discuss and approve the Internal Audit 2023/2024

a. To discuss and accept the contents of the Internal Audit Report

The Internal Audit Report 2023/2024 had previously been circulated to all councillors. The Internal Auditor had not highlighted any recommendations. The Clerk reported that the VAT return mentioned by the Internal Auditor had been submitted to HMRC. Cllr G Watts proposed that the Parish Council accept the Internal Auditor's report, seconded Cllr E Beach – all in favour. **Action:** Clerk

b. Confirmation of Exemption of External Audit

The Clerk reported that to qualify for exemption of an external audit that either the Parish Council's income or expenditure for the year must be below £25,000. As reported at the May 2024 Parish Council Meeting a request for exemption of external audit had been submitted to PK Littlejohn. An acknowledgement of the request had been received however the Parish Council has not received official confirmation. **Action:** Clerk

109.24 Meetings attended by councillors/clerk

No meetings had been attended by Parish Councillors.

110.24 Members questions to the Chairman

- a. Cllr K Rout asked whether the Parish Council still wanted the Brightwell and Foxhall village sign to be renovated. It was agreed that this item would be placed on the September agenda for approval. **Action: Cllr K Rout / Clerk**

- b. Cllr E Warham asked the Clerk to check on the progress with Suffolk County Council Highways with regard to the double yellow lines which had been requested by a resident in Meadow Crescent / Murrills Road. The Clerk was also requested to ask Suffolk County Council Highways for the process relating to the installation of double yellow lines. **Action: Clerk**

111.24 Date of next meeting

Wednesday, 11th September 2024

The Chairman closed the meeting at 20.38 pm.

Signed..... Date.....

Angie Buggs
Clerk to Brightwell Foxhall & Purdis Farm Group Parish Council