

# **BRIGHTWELL FOXHALL & PURDIS FARM GROUP PARISH COUNCIL**

## **Minutes of the Parish Council Meeting**

Of the Parish Council Meeting held at 7.30 pm on Wednesday, 30<sup>th</sup> July 2025 at Trinity Park

Present

Cllr E Warham - Chair

Cllr B Newell

Cllr G Watts

Cllr K Rout

Cllr E Beach

Cllr E Lawrence

Mrs Angie Buggs – Clerk

### **97.25 Apologies for absence**

Apologies for absence were received from Cllr Mark Packard East Suffolk Council and Cllr Patti Mulcahy Suffolk County Council.

### **98.25 To receive Members' Declaration of Interest**

None

### **99.25 Minutes**

The minutes of the Parish Council Meeting held on the 11<sup>th</sup> June 2025 were approved as being a true record and were signed by the Chairman.

### **100.25 Matters arising from the Minutes**

There were no matters arising from the minutes of the 11<sup>th</sup> June.

### **101.25 The meeting was adjourned to receive reports and questions**

- a. Cllr Mark Packard East Suffolk Council – no report
- b. Cllr Ed Thompson East Suffolk Council – no report
- c. Cllr Patti Mulcahy Suffolk County Council – councillors noted the contents of the written report. A copy of the report is appended in the minute book.
- d. To receive questions from members of the public

No members of the public were present at the meeting.

### **102.25 Planning**

This following report updates the planning schedule and highlights any applications for discussion at the July 2025 meeting of the Group Parish Council. There is also one Appeal which is being dealt with by the Planning Inspectorate after the original application was refused by East Suffolk Council Planning.

The Parish Council have submitted No Objection responses to two recently submitted applications.

**DC/25/2822/FUL – 67 Bucklesham Road Purdis Farm Ipswich IP3 8TW**

Single storey rear extension, two storey front extension, first floor side extension, garage and alterations.

**DC/25/2145/FUL - Land South Of Former Village Hall Brightwell Road Brightwell Suffolk IP10 0BB**

Retrospective - Change of use of land to storage and work report centre to include 3no. containers with canopy.

There are no new Planning Applications to be considered at this meeting.

**DC/25/1088/ADN – Land West Of Three Rivers Business Centre Felixstowe Road Foxhall Suffolk**

Non-illuminated Advertisement Consent - The Main Sign Board is Advertising the Brightwell Lakes Site. This includes Developer, Site Location, and Contact Details.

This sign is to be located near the end of Straight Road where it joins the A1156 Felixstowe Road. Four councillors have raised concerns that the sign will affect drivers' vision when exiting Straight Road. A local resident has also lodged an objection with the planning officer concerning drivers' visibility and that such a sign would be a distraction to drivers along the A1156.

The Parish Council confirmed its objection to this proposal at the May meeting. There is no further news about this application and a decision is awaited.

**DC/23/4699/OUT - Land Opposite Seven Hills Roundabout Felixstowe Road Nacton.**

The Parish Council has objected to this application. Considering it to be an overdevelopment of land near an AONB which will cause traffic problems along the A14 & A1156 – Both SCC Highways and National Highways have lodged holding objections to enable them to examine and verify the information provided by the applicant. SCC Highways are concerned about non-vehicular access including pedestrian and cycle access. National Highways have asked for a decision to be delayed until at least 12th December 2025 as they would like further time to assess the impact on the Strategic Road Network. SCC Highways have asked for much more information about walking and cycling access to the site and the siting of the traffic lights along the A1156.

**DC/24/0412/FUL – Twisted Oaks Bike Park – Intensification of use for outdoor activities.**

There is no further news about this application.

**DC/24/2025/VOC – Foxhall Barns Hall Road - Variation of Condition No. 3 of DC/23/4450/VOC (Variation of Condition 2 of Planning Permission DC/22/0785/FUL:**

The Parish Council objected to this variation as we do not see the need for the sale of food and beverages to staff and patients. There is no further news about this application.

**DC/24/0448/FUL - Part Land at Foxburrow Farm Waldringfield Road Brightwell Ipswich Suffolk IP10 0BZ -**

Change of use of land for use as caravan storage (associated with Oaks Caravans).

After the application was sent out for further consultation. A number of further comments were received. The Parish Council did not change its position and has not objected to this application.

Waldringfield Parish Council have decided that they will not object if the following conditions are attached to the approval.

- i. Approval is given on the basis that this is a temporary change of use and that the land will be returned to agricultural use.
- ii. Mitigation is put in place as described in the ecological appraisal to protect endangered species found on or near the site.

There is no further news about this application.

**AP/25/0003/REFUSE or APP/X3540/W/25/3358949 (Planning Inspectorate Reference)**

Prior Approval - Agriculture to Dwellings - Conversion of existing barn and stables to a single dwelling. Toad Hall Farm, Old Felixstowe Road, Foxhall.

The Parish Council has received this appeal which relates to application DC/24/1690/P3Q the first of two applications which were refused because they did not meet the conditions required for such an application to be submitted.

The Parish Council submitted a No Objection response to both application DC/24/1690/P3Q and the second application for three dwellings DC/24/3633/P3Q and the Parish Council has decided to make no further comments about this appeal.

Both sides submitted their Statement of Case, and following a site visit the Inspector decided to dismiss the Appeal.

*They concluded "Taking all the above into account and based on the evidence before me, it has not been demonstrated on the balance of probabilities, that the appeal site has been used solely for an agricultural use as part of an established agricultural unit, as required by paragraph Q.1(a) of Class Q. Consequently, the change of use of the appeal building and any land within its curtilage to a use falling within Class C3 would not be permitted development under Schedule 2, Part 3, Class Q of the GPDO as it stood on the date the application was made.*

This means that whilst this development cannot be permitted under the permitted development criteria a full application could be submitted which is likely to be supported by the Parish Council.

East Suffolk Council has launched a consultation about how best to engage with residents, business, developers, community organisations and town/ parish councils about the process of preparing new planning policy documents such as the Local Plans, Design Codes, neighbourhood plans, and planning guidance. There is a short questionnaire which can be completed online at [www.eastsuffolk.gov.uk/planning-policy-consultations](http://www.eastsuffolk.gov.uk/planning-policy-consultations) or an email can be sent with any questions or feedback to [planningpolicy@eastsuffolk.gov.uk](mailto:planningpolicy@eastsuffolk.gov.uk).

It was agreed that Cllr G Watts should complete the questionnaire on behalf of the Parish Council. Cllr E Beach was asked to post a notice advertising the consultation questionnaire in the next edition of the Parish Magazine. **Action: Cllr G Watts / Cllr E Beach**

Cllr G Watts reported that more information was still awaited regarding the new Local Plan.

The following is the link to the presentation from this July's East Suffolk planning town and parish forums events

<https://www.eastsuffolk.gov.uk/assets/Your-Council/Town-and-Parish-Councils/Town-and-Parish-Forum-July-2025.pptx>

**103.25 Update from Suffolk County Council Highways regarding extension of footpath A1156**

It was noted that Josh White Suffolk County Council Highways Officer has replied to the Parish Council's request for consideration of the footway stating the Parish Council will need to justify the provision of a new footway on Felixstowe Road and requested a formal comment. It was also noted that Cllr Patti Mulcahy Suffolk County Council had written to Josh White giving her support for the footpath.

The Clerk was asked to write to Josh White explaining the Parish Council's reasons for requesting the footpath.

Cllr G Watts suggested that the Parish Council should request Suffolk County Council Highways to survey the route and to estimate the cost and timescale of extending the existing footpath between the pedestrian crossing and the layby along the A1156 and that the Group Parish Council is willing to contribute to the cost of such a survey. This suggestion was supported by all councillors. **Action: Clerk**

#### **104.25 Update from Councillors on possible sites for local housing to be included in the Local Plan**

Following discussions Cllr B Newell highlighted a possible plot of land which could be used for local housing. The Clerk pointed out that the Parish Council should not be giving out details of residents without the specific permission of the landowner. Cllr B Newell agreed to contact the owner of the land to seek their permission. **Action: Clerk**

#### **105.25 Update from councillors re possible use of CIL receipts**

Suggestions for possible use of CIL receipts were put forward as follows:

1. Extension to footpath on the A1156.
2. To replace the Purdis Farm sign on the Felixstowe Road which is missing and has not been replaced by SCC Highways. The Clerk reported that she would contact Rushmere St Andrew Parish Council who had recently replaced signs. **Action: Clerk**
3. Place an information board on the Bucklesham Road adjacent to the entrance to the wood/heath. Cllr B Newell to contact the landowner to seek permission for the erection of a notice board. **Action: Cllr B Newell**
4. It was suggested to arrange ongoing support to litter pick the parishes.
5. It was reported that the Oak Trees in Straight Road were covered in Ivy which is killing the trees. It was agreed that the Clerk should contact Tree Surgeon Seth Lord of Native Gardens & Trees. **Action: Clerk**

#### **106.25 Request from a resident in Foxglove Crescent for a new waste bin**

The Clerk reported that the cost of a new waste bin is approximately £300-£400. Cllr G Watts proposed that the Clerk be authorised to arrange installation of a waste bin at a cost up to £400, seconded Cllr E Warham – all in favour. **Action: Clerk**

#### **107.25 To discuss and agree the NALC Revised Standing Orders / NALC Financial Regulations**

1. Cllr G Watts proposed that the Parish Council accept the NALC Revised Standing Orders 2025 for the year 2025/2026, seconded Cllr E Beach – all in favour. **Action: Clerk**
2. Cllr G Watts proposed that the Parish Council accept the NALC Financial Regulations 2025 for the year 2025/2026, seconded Cllr B Newell – all in favour. **Action: Clerk**

#### **108.25 Update on referral to Police regarding inappropriate parking in Purdis Farm**

The Clerk stated that as previously reported to the Parish Council she had contacted the Police via their website and had not received a reply. Since the last meeting she had tried to contact the Police via their online 'chat' however the officer she had spoken to did not recognise the reference number (SCA-7620-25-3737-C) she had received. The Chairman had also emailed Tim Passmore Suffolk Police and Crime Commissioner but had not received a reply. It was agreed to defer this item until the next meeting to enable the Clerk to gather more information. **Action: Clerk**

## 109.25 Clerk's Report July 2025

### Town and Parish Planning Forum July 2025

The following is the link to the presentation from this July's East Suffolk planning town and parish forums events

<https://www.eastsuffolk.gov.uk/assets/Your-Council/Town-and-Parish-Councils/Town-and-Parish-Forum-July-2025.pptx>

### Neighbourhood Plans

Neighbourhood Plan funding withdrawn by Government. Further details are available from [Locality Neighbourhood Planning website](#)

### Request from Suffolk County Council Highways for Justification of the requested Footway on Felixstowe Road

Item 7 of the Agenda.

Josh White Suffolk County Council Highways Officer has replied to my request for consideration of the footway.

“We will need to justify the potential provision of a new footway on Felixstowe Road.

Could you please provide a formal comment from the Parish Council? And source a comment from Cllr Mulcahy? In addition, it would be ideal to get some informal pedestrian counts, is this something you could arrange as a parish to give a few figures of walkers?”

Patti is attending the July meeting so we can ask for her comments under Item 7 of the agenda.

## 110.25 Finance

### Income

None

### Expenditure

|                                       |         |
|---------------------------------------|---------|
| Clerk's Salary and Expenses June 2025 | £410.00 |
| Clerk's Salary and Expenses July 2025 | £416.40 |
| HMRC Tax/Insurance                    | £303.08 |
| Trevor Brown Audit                    | £250.00 |

### Bank Account Balances

|   |            |
|---|------------|
| Current Account on 30 <sup>th</sup> June 2025 | £50,869.49 |
| Deposit Account on 30 <sup>th</sup> June 2025 | £8,546.10  |

Cllr B Newell proposed that the above expenditure be approved, seconded Cllr K Rout – all in favour.

**Action: Clerk**

### Audit Report 2024/2025

1. To discuss and accept the contents of the Internal Audit Report

The Internal Audit Report 2024/2025 had previously been circulated to all councillors. The Internal Auditor had not highlighted any recommendations. Cllr E Warham proposed that the Parish Council accept the Internal Auditor's report, seconded Cllr B Newell – all in favour. **Action: Clerk**

2. Confirmation of Exemption of External Audit

The Clerk reported that to qualify for exemption of an external audit that either the Parish Council's income or expenditure for the year must be below £25,000. A request for exemption of external audit had been submitted to PK Littlejohn. An acknowledgement of the request had been received however the Parish Council has not received official confirmation. **Action: Clerk**

#### **111.25 Meetings attended by councillors/clerk**

- a. Cllr G Watts stated that he would be attending the Kesgrave, Rushmere St. Andrew, Martlesham, Carlford and Fynn Valley Community Partnership Meeting on 5<sup>th</sup> August 2025 at Little Bealings.  
**Action: Cllr G Watts**

#### **112.25 Members questions to the Chairman**

- a. Cllr B Newell stated that she had recently reported two cases of fly tipping which had since been cleared by East Suffolk Council.
- b. Cllr K Rout reported that the newly planted areas are doing very well despite the hot weather.

#### **113.25 Date of next meeting**

**Wednesday, 10<sup>th</sup> September 2025 at Trinity Park**

**The Chairman closed the meeting at 21.22 pm.**

Signed..... Date.....

Angie Buggs  
Clerk to Brightwell Foxhall & Purdis Farm Group Parish Council