

BRIGHTWELL FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council Meeting held at 7.30 pm on Wednesday, 12th March 2025 at Trinity Park

Present

Cllr E Warham - Chair

Cllr E Lawrence

Cllr B Newell

Cllr K Rout

Cllr E Beach

Cllr Mark Packard East Suffolk Council

Mrs Angie Buggs – Clerk

3 members of the public

14.25 Apologies for absence

Apologies for absence were received from Cllr G Watts and Cllr Patti Mulcahy Suffolk County Council.

30.25 To receive Members' Declaration of Interest

None

31.25 Minutes

The minutes of the Parish Council Meeting held on the 12th February 2025 were approved as being a true record and were signed by the Chairman.

32.25 Matters arising from the Minutes

12.25 b. Removal of graffiti in Purdis Farm

Cllr E Lawrence confirmed that it was not the responsibility of the Parish Council to remove graffiti on private property. It was agreed that the Parish Council should take no further action.

33.25 The meeting was adjourned to receive reports and questions

a. Cllr Mark Packard – verbal report

Cllr Mark Packard updated the Parish Council on the latest developments. A Full Council Meeting at East Suffolk Council was held on the 19th March to discuss Devolution. Next year voting for a Mayor for Norfolk and Suffolk will be held.

b. Cllr Ed Thompson – East Suffolk Council – no report

c. Cllr Patti Mulcahy – Suffolk County Council – no report

d. To receive questions from members of the public

A member of the public raised the subject of parking in Purdis Farm and the problems associated with parking. He highlighted the parking of vehicles across dropped kerbs and particularly in Meadow

Crescent. He stressed that generally there was no need for vehicles to be parked on the pavement. Some vehicles are parking on the pavement even when households have a drive to park on. Cllr Mark Packard said that East Suffolk Council will not issue parking tickets. The resident also highlighted the overgrown brambles and bushes on the Main Road as JS petrol station.

A member of the public highlighted the flooding in the area and in particular the flooding is three quarters the way across Bucklesham Road in two places. The resident said that he would send pictures of the problem to the Clerk to enable her to write to Cllr Patti Mulcahy Suffolk County Council asking her to discuss the problem with Highways. **Action: Clerk**

There being no further questions the Chairman reconvened the meeting

34.25 Planning

The following updates the planning schedule and highlights any applications for discussion at the March 2025 meeting of the Group Parish Council. There is also one Appeal which is being dealt with by the Planning Inspectorate after the original application was refused by East Suffolk Council Planning.

There are 2 Planning Applications received since the last meeting which need to be discussed at the meeting and comments made.

DC/25/0832/FUL – 50 Woodrush Road Purdis Farm Ipswich IP3 8RD

Single storey rear extension and garage conversion.

The recommendation is that a No Objection comment is submitted for this application.

The Parish Council agreed not to object to this application.

DC/25/0647/FUL – Westair Bucklesham Road Foxhall Ipswich IP10 0AA

Demolition of existing single storey to the front and replacing it with an enlarged two storey extension. Addition of a fourth bedroom and new double bay cart lodge.

The recommendation is that a No Objection comment is submitted for this application.

A No Objection comment has been submitted for the following application with the additional comment that one councillor thought the signs were unnecessary.

The Parish Council agreed not to object to this application.

DC/25/0542/ADI – Units 4 and 6 Orwell Logistics Park

Illuminated Advertisement consent for 6 fascia signs and 2 totem signs.

DC/23/4699/OUT - Land Opposite Seven Hills Roundabout Felixstowe Road Nacton

The Parish Council has objected to this application considering it to be an overdevelopment of land near an AONB which will cause traffic problems along the A14 and A1156. Both SCC Highways and National Highways have lodged holding objections to enable them to examine and verify the information provided by the applicant. SCC Highways are concerned about non-vehicular access including pedestrian and cycle access. National Highways have asked for a decision to be delayed until at least 27th June 2024 as they would like further time to assess the impact on the Strategic Road

Network. SCC Highways have asked for much more information about walking and cycling access to the site and the siting of the traffic lights along the A1156.

DC/24/0412/FUL – Twisted Oaks Bike Park – Intensification of use for outdoor activities.

There is no further news about this application.

DC/24/2025/VOC – Foxhall Barns Hall Road - Variation of Condition No. 3 of DC/23/4450/VOC (Variation of Condition 2 of Planning Permission DC/22/0785/FUL:

The Parish Council objected to this variation as we do not see the need for the sale of food and beverages to staff and patients. There is no further news about this application.

DC/24/0448/FUL - Part Land at Foxburrow Farm Waldringfield Road Brightwell Ipswich Suffolk IP10 OBZ - Change of use of land for use as caravan storage (associated with Oaks Caravans).

After the application was sent out for further consultation a number of further comments were received. The Parish Council did not change its position and has not objected to this application. Waldringfield Parish Council have decided that they will not object if the following conditions are attached to the approval.

- i. Approval is given on the basis that this is a temporary change of use and that the land will be returned to agricultural use.
- ii. Mitigation is put in place as described in the ecological appraisal to protect endangered species found on or near the site.

There is no further news about this application.

AP/25/0003/REFUSE or APP/X3540/W/25/3358949 (Planning Inspectorate Reference)

Prior Approval - Agriculture to Dwellings - Conversion of existing barn and stables to a single dwelling. Toad Hall Farm, Old Felixstowe Road, Foxhall.

The Parish Council has received this appeal which relates to application DC/24/1690/P3Q the first of two applications which were refused because they did not meet the conditions required for such an application to be submitted.

The Parish Council submitted a No Objection response to both application DC/24/1690/P3Q and the second application for 3 dwellings DC/24/3633/P3Q.

The Parish Council has decided to make no further comments about this appeal and a decision is awaited.

Proposed Quarry and Industrial Site at Westerfield

The Parish Council were alerted to this application by the East Suffolk Planning Alliance. We are not a formal consultee. This is a major development which will greatly increase the amount of traffic near the site and on local roads. Details are on the Suffolk County Council Website as they will determine the application which has already generated dozens of objections. SCC/0092/24SC/SCREEN – refers. A full planning application is expected soon which will be decided by the Suffolk County Council.

The recommendation is that the Parish Council does not comment on this application as it will not directly affect us but monitor the situation including at the Sizewell C Southern Transport Forum as this proposal appears to be connected to the construction of Sizewell C.

35.25 To discuss inappropriate parking in Purdis Farm / Community Garden

Cllr Mark Packard agreed that if the Parish Council arranges to plant flowers and/or shrubs in the grass verge in Woodrush Road he would plot the area and agree with Laura Hack East Suffolk Council how the grass would be cut. Cllr E Lawrence suggested that a leaflet drop to residents in the area asking for their support with helping to plant the flowers. **Action: Cllr E Lawrence**

36.25 To discuss and agree plans to provide greener parishes

Cllr B Newell said that she had been to a meeting on the today (12th March) of the Deben Green Cluster to prepare a plan for the group of parishes following this a plan for individual parishes would be produced to map 'veteran' Oak trees in the area. Initially only Brightwell will be mapped. Cllr B Newell stated that there are currently twelve, but more could be planted. Discussions should take place with landowners as to what variety of trees should be planted. It was noted that the Woodland Trust have grants available to purchase trees. **Action: Cllr B Newell**

The group would like to promote parish walks and there is a meeting on the 12th May in the afternoon in Brightwell Churchyard – more details to follow. **Action: Cllr B Newell**

37.25 Clerk's Report March 2025

Reduction in Cost of gov.uk Domain

The Parish Council to note the reduction in the cost of the gov.uk domain by £88.00 over 2 years.

Changes to Website

The News items relate to 2013 should be removed.

Under the Parish Council Tab there is a section for planning applications. This has not been updated. I suggest that my monthly planning summary is attached here as a PDF.

Also, under the Parish Council Tab there is a section for Parish Clerks Reports needs to be brought up today if still required.

Finally, I think that the Parish Magazine should be highlighted on the home page. This would be best done by added a link at the top probably after Parish Council entitled Parish Magazine and PDF copies of the magazine attached.

Brightwell Parish Hall

As councillors are aware a resident purchased the Parish Hall. They would now like to apply for Planning Permission to use the hall as an alternative provision which it is hoped will benefit the area. I spoke to the resident, and he would like the Parish Council to write a letter confirming that the Parish Council do not wish to use the hall for an alternative purpose.

38.25 To discuss Brightwell Parish Hall and to confirm that the Parish Council will not require the use of the hall in the future

The Clerk reported that she has received a request from the owners of Brightwell Parish Hall to confirm that the Parish Council do not want to use the hall in the future. The owners of the hall would like to apply for planning permission for change of use but needs to have consulted with the Parish Council. Cllr K Rout proposed that the Clerk write to the owner of hall confirming that the Parish Council will not wish to use the Parish Hall in future, seconded Cllr E Lawrence – all in favour. **Action: Clerk**

39.25 Renovation of Village Signs

Cllr K Rout reported that the cost of renovating the Brightwell and Foxhall Village Signs would be £300 per sign (£600 in total).

Cllr K Rout also suggested installing plastic boxes adjacent to the notice boards in Brightwell, Foxhall and Purdis Farm in which to place copies of the Parish Magazines. The cost would be £11.60 plus VAT for each box. It was agreed to purchase a total of five boxes.

Cllr E Lawrence proposed that the Village Signs should be renovated, and the plastic boxes purchased, Cllr E Warham – all in favour. **Action: Cllr K Rout / Clerk**

40.25 Adoption of Policies and Procedures 2024/2025

- a. Standing Orders
- b. Asset Registers
- c. Financial Regulations
- d. National Code of Conduct
- e. Internal Audit Procedures

Cllr E Warham proposed that the Standing Orders, Asset Register, Financial Regulations, National Code of Conduct, and the Internal Audit Procedures which had previously been circulated to councillors should be approved, seconded Cllr K Rout – all in favour. **Action: Clerk**

41.25 Finance

Income

None

Expenditure

Clerk's Salary and Expenses February 2025	£406.30
Flyer Press Newsletters	£659.00

Bank Account Balances

Current Account on 31 st January 2025	£43,962.58
Deposit Account on 31 st January 2025	£8,487.78

Cllr K Rout proposed that the above expenditure be approved, seconded Cllr E Beach – all in favour. **Action: Clerk**

To note the reduction in cost for the gov.uk domain

The Parish Council noted the reduction in the cost of the gov.uk domain by £88.00 over 2 years. **Action: Clerk**

To discuss appointment of Internal Auditor

Cllr K Rout proposed, seconded Cllr E Warham that Mr Trevor Brown be appointed as auditor for 2023/2024 – all in favour. **Action: Clerk**

42.25 Meetings attended by councillors/clerk

None

43.25 Members questions to the Chairman

- a. Cllr B Newell asked when the work would commence on Foxhall Road signage. The Clerk explained that the time scale for the work is 14 weeks.

44.25 Date of next meeting

Wednesday, 9th April 2025 (Cllr E Beach and Cllr K Rout offered their apologies for being unable to attend the next meeting due to being on holiday.)

The Chairman closed the meeting at 20.44 pm.

Signed..... Date.....

Angie Buggs
Clerk to Brightwell Foxhall & Purdis Farm Group Parish Council