

BRIGHTWELL FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council Meeting held at 7.30 pm on Wednesday, 8th May 2024 at Trinity Park

Present

Cllr E Warham - Chair

Cllr E Lawrence

Cllr G Watts

Cllr W Thurston

Cllr E Beach

Cllr B Newell

Cllr K Rout

Mrs Angie Buggs – Clerk

2 members of the public

65.24 Election of Chairman and Signing Declaration of Office

Cllr E Warham asked for nominations for the office of Chairman of the Parish Council. Cllr G Watts proposed that Cllr E Warham be elected as Chairman, seconded by Cllr E Lawrence – all in favour. As there were no other nominations, Cllr E Warham was duly elected for another year and signed the Acceptance of Office form countersigned by the Parish Clerk. **Action: Clerk**

66.24 Election of Vice chairman

Cllr E Warham asked for nominations for the office of Vice Chairman of the Parish Council. Cllr E Warham proposed that Cllr E Lawrence be elected as Vice Chairman, seconded by Cllr K Rout – all in favour. As there were no other nominations, Cllr E Lawrence was duly elected. **Action: Clerk**

67.24 Election of Lead Councillors for the following:

a. Planning

Cllr E Warham proposed Cllr G Watts as Lead Councillor for Planning, seconded Cllr E Lawrence – all in favour.

b. Brightwell Lakes Forum

Cllr E Warham proposed Cllr B Newell as Lead Councillor for Brightwell Lakes forum, seconded Cllr E Lawrence – all in favour.

c. Road Safety Forum

Cllr E Warham proposed Cllr E Lawrence as Lead Councillor for Road Safety Forum, seconded Cllr K Rout – all in favour.

d. Community Forum

Cllr E Warham proposed Cllr E Lawrence as Lead Councillor for the Community Forum, seconded Cllr K Rout – all in favour.

68.24 Apologies for absence

Apologies for absence were received from Cllr Mark Packard East Suffolk Council and Cllr Patti Mulcahy Suffolk County Council.

69.24 To receive Members' Declaration of Interest

Cllr E Warham declared an interest in Item 10b Planning – Erection of the Wall at 150 Bucklesham Road of the Agenda.

70.24 Minutes

The minutes of the Parish Council Meeting held on the 13th April 2024 were approved as being a true record and were signed by the Chairman.

71.24 Matters arising from the Minutes

All items arising from the minutes formed part of the agenda.

72.24 The meeting was adjourned to receive reports and questions

a. Cllr Mark Packard – East Suffolk Council – written report

I attended a meeting of the Brightwell Lakes Development Forum where Taylor Wimpey gave an update on their plans. The next phase of house building is now active and those houses already completed are selling well. There was a lot of discussion about the proposed high school. The land will be prepared by Taylor Wimpey then handed over to Suffolk County Council to develop the school. Much of the school cost (£millions) will be covered by CIL money from the District Council along with County and Government funding. No plans for the proposed school have been received from Suffolk County Council to date but are due in the next month or so. There is a long way to go and there is a concern that Suffolk County Council are slow off the mark. Once residents move in the school will be needed.

Cllr B Newell gave a report on the forum which she had attended. 25% of the housing will be affordable. The available parking is quite low, but this is being looked into by the developers. The bus service will link to Martlesham Route 66. Taylor Wimpey have objected to the Foxburrow Farm Planning Application.

b. Cllr Ed Thompson – East Suffolk Council – no report

c. Cllr Patti Mulcahy – Suffolk County Council – no report

d. To receive questions from members of the public – the two members of the public attending the meeting stated they did not wish to speak.

73.24 Planning

Cllr G Watts gave his report as follows:

DC/23/4699/OUT - Land Opposite Seven Hills Roundabout Felixstowe Road Nacton.

The Parish Council has objected to this application. Considering it to be an overdevelopment of land near an AONB which will cause traffic problems along the A14 & A1156 – Both SCC Highways and National Highways have lodged holding objections to enable them to examine and verify the information provided by the applicant. SCC Highways are concerned about non-vehicular access including pedestrian and cycle access whilst National Highways would like further time to assess the impact on the Strategic Road Network.

DC/23/4635/FUL – Care Home Felixstowe Road Foxhall

The Parish Council have objected due to concerns about parking at the site. Highways also objected siting concerns about the entrance, size and layout of the car park and access onto the A1156. – The applicant submitted new plans showing a revised entrance and car park layout which is now forty spaces. They have also agreed to fund two new bus shelters and a new pathway to Murrills Road.

Highways have accepted these new proposals and withdrawn their objection. They have imposed a number of conditions about the construction including prioritising the construction of the footpath.

The revised number of parking spaces (40) remains below that required by the SCC Parking Guidelines (47). It is also noted that the NHS Integrated Care Board has objected to this application because of the adverse effect it will have on primary care in the area. Cllr G Watts said that in the Parish Council comments regarding the planning application he would ask for the developers to adhere to SCC Parking Guidelines of 47 parking spaces.

Councillors expressed concern regarding the apparent lack of conversation between the Planning Officer and SCC Highways. Cllr G Watts stated that the Planning Officer may be perfectly satisfied with the comments being made by SCC Highways. SCC Highways originally objected to the planning application but they withdrew their original objections. It was agreed to ask the District Councillor Mark Packard to have a conversation with the Planning Officer to see whether they have had conversation with SCC Highways. However, it very much depends on the Planning Application. **Action: Cllr G Watts / Clerk**

DC/23/4907/FUL - Orwell Crossing Truck Stop A14 Nacton East Bound Nacton Suffolk

The application for an open storage area which will be used to store HGVs and not containers has been approved. This area will be potentially used as part of the Sizewell C project.

DC/24/0570/TPO -150 Bucklesham Road Purdis Farm Ipswich Suffolk IP3 8TZ

The TPO has been approved. In addition, a substantial new front wall has been built which is causing concern and it is unclear whether planning permission is required, or it has been built under permitted rights.

DC/24/0448/FUL - Part Land at Foxburrow Farm Waldringfield Road Brightwell Ipswich Suffolk IP10 0BZ - Change of use of land for use as caravan storage (associated with Oaks Caravans).

The Parish Council did not object to this application. It remains undecided and Waldringfield Parish Council have objected based on the number of applications for this site and their cumulative effect on the local area.

DC/24/0449/FUL - Part Land at Foxburrow Farm Waldringfield Road Brightwell Ipswich Suffolk IP10 0BZ - Change of use of land for the storage of containers (associated with Port of Felixstowe), including erection of associated fencing.

The Parish Council strongly objects to this proposal which is in the countryside and near to an area of outstanding natural beauty. We do not believe that this is a suitable site for the storage of a large number of containers which will be visible from a number of local footpaths.

The applicant has not explained how containers are to be loaded and unloaded from lorries nor to what height they are to be stacked. We also have concerns about the effect on the local highway network and we are surprised that a traffic assessment has not been produced to confirm the number of expected vehicle movements to and from the site.

A number of other Parish Councils have objected including Waldringfield. In response to the Waldringfield objection the applicant has confirmed that containers will not be stacked and limited to six hundred so they will not be visible above the tree line. However, they say a traffic assessment is not required as Highways have not objected.

We have asked Highways how they have concluded this without knowing the number of expected movements to and from the site. – An answer is still awaited.

Taylor Wimpey East Anglia the developers of the nearby Brightwell Lakes have also objected because of the effect on the local road network and their development.

Environmental Protection has objected to this application as no noise and light impact assessments have been submitted for this application.

Due to the number of objections this application will be decided by the Planning Committee.

AP/24/0014/REFUSE or APP/X3540/W/23/3331555 (Planning Inspectorate Reference)

Outline Application (All Matters Reserved) - Proposed new dwelling with associated outbuildings | Backlands Purdis Farm Lane Purdis Farm Ipswich Suffolk IP3 8UF.

This involves concerns about access to the new property via a narrow lane between two bungalows in Purdis Farm Lane.

AP/23/0074/REFUSE or APP/X3540/W/23/3330089 (Planning Inspectorate Reference)

Change of use of land for siting of 31 static units and 12 touring pitches and ancillary facilities - re-submission of DC/20/5102/FUL. | Land Off Ipswich Road Brightwell Ipswich Suffolk IP10 0BJ

The applicant claims that they have addressed the Council concerns about non vehicular access, damage to SSI, sewage, and facilities on the site.

a. Erection of wall – property 150 Bucklesham Road

The owners of the property were present at the meeting and the Chairman closed the meeting to allow the residents to speak. The residents explained that they had contacted Suffolk County Council Planning Department to determine whether they needed planning permission but had been advised that they did not. They also explained that the wall is not finished and that it would be rendered with sandstone with the colour to match the property. The height of the wall is 1.79 metres but with the addition of the capping stones this will result in the wall being 1.9 metres. Cllr G Watts explained to councillors that as the residents had sort guidance from the ESC Planning, and it will not be over 2 metres in height there are no planning issues. The Parish Council confirmed that they supported the erection of the wall.

b. Complaint re Lighting Enterprise Felixstowe Road

The Clerk reported that she had received a complaint from a member of the public living adjacent to Enterprise on Felixstowe Road with regard to the lighting which is causing problems to both residents and vehicles. Cllr G Watts said that there had been no planning requests to make changes to the lighting on the site. The Clerk was asked to contact Environmental Health to investigate. **Action: Clerk**

74.24 To discuss and agree plans to provide greener parishes

Cllr E Lawrence stated that all councillors need to survey their areas within the parishes to come up with ideas to brighten the area. The areas which need to be identified are those which are owned by East Suffolk Council. It was suggested that the Parish Council should be asking residents to donate plants. Cllr B Newell suggested that this initiative could be linked with the Greener Infrastructure Initiative. It was agreed that the Parish Council should consult with East Suffolk Council and Suffolk Wildlife Trust to advise the PC on suitable plants and that Cllr E Lawrence should investigate and report back to the next Parish Council meeting. **Action: Clerk**

75.24 Clerk's Report

Election of Police and Crime Commissioner

The Election of the Police and Crime Commissioner took place on Thursday, 2nd May 2024. The following are the results.

PASSMORE, Tim Conservative Party Candidate 52968 Elected
SANDBACH, James Peter Charles Liberal Democrats 14541
SMITH-LYTE, Rachel Green Party 22488
WALES, Robin Labour and Co-operative Party 41734

Year End / Audit 2023/2024

I have now completed the year end / AGAR which has been sent to all councillors for approval. Please be aware that our receipts and payments were both under £25,000 therefore we will not be subjected to an external audit.

East Suffolk Blooms Community Wildflower Growing Scheme Returns!

A flourishing environmental scheme, encouraging people in East Suffolk to grow beautiful, pollinator-friendly wildflowers, is returning for 2024.

Each year, East Suffolk Council distributes free packs of bulbs to town and parish councils, community groups and organisations to plant locally as part of the East Suffolk Blooms campaign. And the planting efforts of last year's successful applicants are already being rewarded with colourful narcissus displays.

This time, in tandem with the East Suffolk's Amazing project to promote an all-round effort to keeping the district clean and attractive, and in order to provide greater benefit to pollinators, East Suffolk Council will be offering blends of native bulbs that appeal particularly to bees and butterflies.

East Suffolk's Amazing

East Suffolk Council's Public Realm Contracts Manager, Laura Hack said: "We were thrilled with the level of interest in last year's scheme and we're looking forward to receiving applications for East Suffolk Blooms in 2024.

"We expect to have enough bags of bulbs to distribute one to each of 50 groups across the district." Packs of bulbs will be available to collect in the autumn, around October, from two locations in the district.

A 'Bees Mix' of bulbs flowers from February to May and includes crocuses, chionodoxas, scillas, muscaris and naturalising tulips, while the 'Butterfly Mix' flowers between May and July and comprises camassias, nectaroscordums, irises and alliums.

The scheme is funded by East Suffolk Council's trading company and services operator, East Suffolk Services Ltd, and from the Enabling Communities Budget scheme.

Applicants will then be informed of the decision by August.

Due to the small number of packs available, I made an application on behalf of the Parish Council on the day ESC were taking orders. I also sent to ESC a copy of our Parish Magazine and also the individual pictures which were taken of the bulbs in full bloom.

76.24 Finance

Income

CIL Receipts	£9,602.96
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Expenditure

Clerk's Salary and Expenses April 2024	£387.70
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Flyer Press Newsletters	£659.00
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Bank Account Balances

Current Account on 31 st March 2024	£28,831.06
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Deposit Account on 31 st March 2024	£8,393.26
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Cllr E Warham proposed that the above expenditure be approved, seconded Cllr G Watts – all in favour. **Action: Clerk**

77.24 To discuss and approve the Annual Accounts 2023/2024

The Clerk had previously distributed a copy of the year-end accounts to each councillor and presented the accounts for 2023/2024 to the meeting. It was proposed by Cllr G Watts, seconded Cllr E Beach that the year-end accounts 2023/2024 be accepted – all in favour. **Action: Clerk**

78.24 To approve and sign the AGAR Part 2 – 2023/2024

a. Section 1 Internal Control

Section 1 Internal Control of the AGAR had been circulated prior to the meeting and the Chairman asked for any comments. Cllr G Watts proposed that the Chairman sign Section 1 Internal Control on behalf of the Parish Council, seconded Cllr E Beach – all in favour. **Action: Clerk**

b. Section 2 Accounting Statement

Section 2 Accounting Statement of the AGAR had been circulated prior to the meeting and the Chairman asked for any comments. Cllr G Watts proposed that the Chairman sign Section 2 Accounting Statement on behalf of the Parish Council, seconded Cllr E Beach – all in favour. **Action: Clerk**

c. Certificate of Exemption

Certificate of Exemption of the AGAR has been circulated prior to the meeting and the Chairman asked for comments. The Clerk reported that to qualify for exemption of an external audit that either the Parish Council's income or expenditure for the year must be below

£25,000. Cllr G Watts proposed that the Chairman sign the Certificate of Exemption on behalf of the Parish Council, seconded Cllr E Beach – all in favour. **Action: Clerk**

79.24 Meetings attended by councillors/clerk

- a. Cllr B Newell reported that she had attended the recent Brightwell Lakes Forum.

80.24 Members questions to the Chairman

- a. Cllr K Rout asked whether the Parish Council could find out the current use of Valley Farm and whether it was still designated as agricultural land? **Action: Clerk**

- b. Discussions took place identifying which companies had advertised in the Parish Magazine and whether they had been invoiced. Cllr G Watts commented that he was under the impression that after the initial free advertisement all those companies taking up advertising space would be charged. Cllr B Newell said that A&D Motors had been advertising and had they had not received invoices? The Clerk stated that unless she is told about who is advertising, she could not send out invoices. It was agreed that this item should be placed on the agenda for the next meeting. **Action: Clerk**

81.24 Date of next meeting

Wednesday, 12th June 2024

The Chairman closed the meeting at 9.10 pm.

Signed..... Date.....

Angie Buggs
Clerk to Brightwell Foxhall & Purdis Farm Group Parish Council